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**AMENDMENT NO.: 1**  
**TO THE TENDER DOCUMENTS**  
**Defence Construction (1951) Limited**

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**CLOSING DATE/TIME:** As indicated on the *Electronic Bidding System*

**PROJECT NO.:** TRS18038\_73945

**AMENDMENT DATE:** June 5, 2025

**PROJECT TITLE:** Fit-Up Interior Offices, Hangar 6  
Trenton, Ontario

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**TO ALL TENDERERS:**

**THE PURPOSE OF THIS AMENDMENT IS TO GIVE EFFECT TO THE FOLLOWING:**

1. A site visit is scheduled for June 12, 2025, at 11:00 a.m. Tenderers are to meet at the passenger terminal parking lot at 6 NorthStar Drive, CFB Trenton, ON. Dress accordingly as there will be approximately 1.5 km of walking out-of-doors.
2. Reference specification Section 01 21 00 Allowances. **REMOVE** item 1.1.6.1 in its entirety and **REPLACE** with:

“.1 Include allowance of \$15,000 for purchase and installation of additional intrusion alarm elements not currently depicted in the project drawings. The contractor will be provided with the classified documents for the additional scope of work after award.”
3. DCC has issued an Advance Procurement Notice (APN) number **TRS18038\_73945** to allow contractors that do not hold a valid Facility Security Clearance (FSC) to initiate the sponsorship process prior to the launch of this solicitation.
4. To be eligible for contract award, a tenderer who does not hold a valid Facility Security Clearance (FSC) security clearance will be required to:
  - a. have submitted a *Sponsorship application* prior to the date of publication of this tender call as indicated in the *Electronic Bidding System* (MERX); and
  - b. meet all material requirements of the *sponsorship application package* by the closing date of the tender call as indicated in the *Electronic Bidding System* (MERX).
  - c. Have submitted a *Proposal* or *bid*.
5. Reference DCL32 – General Conditions, **INSERT** the new “1.1.2.25 and GC1.1.2.26”.

1.1.2.25” *sponsorship application*” means the activity of having completed the questionnaire on the DCC web page and having forwarded the answers to the DCC Industrial Security Program (ISP).  
1.1.2.26” *sponsorship application package*” means the activity of completing and forwarding the following forms to the DCC Industrial Security Program (ISP): the Application for

Registration (AFR) for Canadian legal entities form, the Company Security Officer form, the Security Agreement form, the Security Clearance form, the Fingerprints Applicant form, the Alternate Company Security form and the Personnel Screening form”.

6. Failure to comply with the requirements of paragraphs 2 will result in a tenderer's bid being considered non-compliant. However, if DCC determines, in its sole discretion that the failure of a tenderer to obtain the required security clearance is due to undue administrative delay on the part of CSP or DCC, DCC may not, in its sole discretion, exercise its authority to disqualify such tenderer.
7. All tenderers should submit a completed Application for Registration (AFR) form with their tender as indicated in the Electronic Bidding System (MERX).
8. If a tenderer fails to submit the AFR form with their bid, DCC reserves the right to request that the tenderer submit the AFR form after the closing of the solicitation.
9. The date and time of the award will be at the sole discretion of DCC.
10. DCC recognizes that in some cases, additional organizational security measures may be required by PSC and that obtaining the required security clearance may be delayed due to factors beyond the tenderer's control. In such cases, PSPC's Contract Security Program (CSP) will inform DCC detailing the nature of the extenuating circumstances and the expected timeline for delivering the DOS or FSC.
11. Notwithstanding the existence of extenuating circumstances, if the tenderer is unable to obtain the required security clearance within the validity of the tender, DCC reserves the right, in its sole discretion, to declare the tenderer non-compliant, to award the contract to the next lowest compliant tenderer with the required security clearance, or to take any other action deemed appropriate.
12. The tenderer acknowledges that no compensation, reimbursement or indemnification will be provided for any costs, losses or damages incurred of any kind as a result of the failure to obtain the required security clearance within the specified time period.
13. the Contractor must, at all times during the performance of the Contract/Standing Offer, **hold a valid Facility Security Clearance (FSC) at the level of SECRET**, with approved Document safeguarding at the level of **SECRET**, issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
14. The Contractor personnel requiring access to sensitive work site(s) **must EACH hold a valid RELIABILITY STATUS**, granted or approved by the CSP, PWGSC.
15. The Contractor/Offeror personnel requiring access to CLASSIFIED information, assets or sensitive site(s) must **EACH** hold a valid personnel security screening at the level of **SECRET**, granted or approved by the CSP, PWGSC.
16. Processing of CLASSIFIED information electronically at the Contractor/Offeror's site is NOT permitted under this Contract/Standing Offer.
17. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
18. The *Contractor* will be required to comply with the provisions:
  - a) of the Security Requirements Check List (SRCL# **PF 500006755A**) and security guide, attached at Annex A, and including three (3) pages;
  - b) *Industrial Security Manual* (Latest Edition).
19. All tenderers should submit a completed List of Names for Integrity Verification form with their

tender, as indicated in the Electronic Bidding System.

20. If a tenderer fails to submit the completed List of Names for Integrity Verification form with their tender, DCC reserves the right to require a tenderer to submit the List of Names for Integrity Verification form after the tender closes.
21. Reference DCL193E – Instructions to Tenderers for Electronic Bidding – **DELETE** Item 17 and **INSERT** new Item 17:
  - “17 LANGUAGE OF THE CONTRACT
    - 17.1 English shall be the language of the Contract and the entire written and verbal communication between the parties with respect to any matters related to the performance of the subject matter of the Contract.
    - 17.2 Unless otherwise specified in the Contract, all contractual documents to which the Contract applies or refers, as well as all deliverables, documents, reports, and results of work, services, or goods that the Contractor submits, provides, or delivers to DCC or Canada as part of the performance of the Contract, shall be in English.”
    - 17.3 DCC reserves the right to translate, either internally or through a third party, any deliverable produced by the Contractor. In the event that DCC proceeds with translation, the Contractor may be provided with an opportunity to review and comment on the translated deliverable.
22. Reference DCL32 – General Conditions, GC 3.10.3 – **DELETE** “3.9.1 of GC3.9” and **INSERT** “3.10.1 of GC3.10”.
23. Reference DCL32 – General Conditions – **DELETE** “3.8.1 of GC3.8” and **INSERT** new 3.8.1.
  - “3.8.1 To the extent to which they are available and consistent with proper economy and the expeditious carrying out of the *Work*, the *Contractor* should, in the performance of the *Work*, employ a reasonable number of persons who have been on active service with the Armed Forces of Canada and have been honourably discharged therefrom.”
24. The Contractor must provide a Fire Safety Plan in accordance with the National Fire Code of Canada (NFCC latest version) section 5.6.1.3. The *Contractor's* responsibility for a Fire Safety Plan is limited to their construction activities and not for the whole building. Responsibility for fire safety of the building areas outside of the construction limits will remain with DND. DND/CF is responsible for the Fire Safety Plan for the occupied portions of the building. The plan shall be submitted to DCC by the *Contractor* within ten (10) business days of award for approval by the Base Fire Chief prior to commencement of construction or demolition operations. A copy of the approved Fire Safety Plan shall be posted and maintained on site at all times during construction and the *Contractor* shall ensure all persons accessing the construction site are briefed and adhere to the requirements of the plan.
25. To bid on an opportunity, a bidder must be registered on the Open Construction Source List used to tender the opportunity. If the legal name of the bidder does not appear on the Open Construction Source List, then DCC may consider their bid as being noncompliant. If you change the name of your company, it is therefore very important that you notify DCC of the change as well as consider making the change to your MERX account.
26. If you are forming a Joint Venture for the purpose of bidding on a contract, then at least one of the members of the JV must be registered on the Open Construction Source List used to tender this opportunity. If that is not the case, then your bid will be considered noncompliant.

**End of Amendment No. 1**



## SECURITY REQUIREMENTS CHECK LIST (SRCL)

## LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

## PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine <b>DND</b>		2. Branch or Directorate / Direction générale ou Direction Real Property Operations Trenton Detachment	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail The project is to fit-up the second floor in Hangar 6 to accommodate personnel for 429 and 437 Sqn Operations at CFB Trenton. The scope entails (not limited to) interior office renovations / construction including HVAC, electrical, structural, materials testing, plumbing, intrusion alarms, telecommunications cabling, access control, and electronic security system. The building is located in an operations/restricted area of Canadian Forces Base Trenton.			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Non Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
6. c) Is this a commercial courier or delivery requirement with <b>no</b> overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale <b>sans</b> entreposage de nuit?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input checked="" type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à : <input type="checkbox"/>		Restricted to: / Limité à : <input type="checkbox"/>	Restricted to: / Limité à : <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays :		Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays :
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>		NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input checked="" type="checkbox"/>		COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>			TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>			TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non ☐ Oui  
If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :
9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes  
Non ☐ Oui
- Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis
- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input checked="" type="checkbox"/> SECRET<br>SECRET | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET- SIGINT<br>TRÈS SECRET – SIGINT         | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET  | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMPLACEMENTS              |   |  |  |
- Special comments:  
Commentaires spéciaux : Unscreened personnel may be used in non operational and public access areas
- NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes  
Non ☐ Oui  
If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No ☐ Yes  
Non ☐ Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)****INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☐ No ☒ Yes  
Non ☐ Oui
11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes  
Non ☐ Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes  
Non ☐ Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non ☐ Oui
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes  
Non ☐ Oui

**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL  CONFIDENTIEL	SECRET	TOP SECRET  TRÈS SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
							NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRES SECRET
Information / Assets Renseignements / Biens Production					✓											
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
 La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".**

**Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  
 La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

**If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).**

**Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**



1. General
  - 1.1. This Guide is to support the Security Requirements Check List (SRCL) for this project which requires the Contractor to hold a valid Facility Security Clearance (FSC) with Document Safeguarding Capability (DSC) at the level of SECRET, issued by the Canadian Industrial Security Directorate (CISD), Public Services and Procurement Canada (PSPC).
2. Site Access
  - 2.1. Hangar 6 is in a sensitive work site, located in an Operations Zone (see Figure 1).
  - 2.2. All personnel requiring access to Hangar 6 as part of the contract are required to hold a minimum security screening of RELIABILITY STATUS.
  - 2.3. Access Control: The Contractor personnel requiring access to Hangar 6 are required to have Secure Area Passes (SAP) forms filled out for access through the controlled points of entry. SAP forms are filled out by the contractors' personnel and submitted to DND for review and approval. The SAP forms only need to be submitted at the beginning of the contract or when personnel changes occur.
3. Industrial Security
  - 3.1. The Contractor must, at all times during the performance of the Contract, hold a valid FSC with DSC at the level of SECRET, issued by the CISD.
  - 3.2. All personnel installing any element (including conduits and pathways) of the RDS Telecommunication system must hold a minimum security screening of SECRET STATUS.
  - 3.3. All personnel installing any element of the electronic security system must hold a minimum security screening of SECRET STATUS.
4. Document Storage
  - 4.1. Classified information shall be stored in an approved security container in accordance with the Royal Canadian Mounted Police (RCMP) Technical Security Branch Security Equipment Guide (G1-001) located in an Operations Zone and in accordance with the Government of Canada Industrial Security Manual, Chapter 5: Handling and safeguarding of classified and protected information and assets.
5. Electronic and Photographic Device Restrictions
  - 5.1. The use of all electronic information and photography will be restricted as follows:
    - 5.1.1. There will be no photographing within Restricted Areas or of any aircraft, runway/taxiway areas, electronic security systems or telecommunication systems without prior approval of the CO 8OSS. Anyone observing individuals photographing any equipment or installations shall contact the Military Police for subsequent investigation.
6. Construction Security Plan
  - 6.1. Contractor shall, prior to commencement of work, submit a Construction Security Plan to the DCC Representative. This plan shall conform to all applicable contract documents, policies, and regulations related to the industrial security requirements of this contract. At a minimum the plan shall address
    - 6.1.1. Company Security Officer (CSO) name and contact information
    - 6.1.2. Schedule for SRCLs and Visit Clearance Requests
    - 6.1.3. Site Access Control & Monitoring
    - 6.1.4. Security Education
    - 6.1.5. Security Incident Reporting

**CHINNATAMB**  
**Y, STEVE 636**

Digitally signed by  
CHINNATAMBY, STEVE 636  
Date: 2020.04.28 15:53:48  
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28<sup>th</sup> April 2020

Approved by \_\_\_\_\_

Steve Chinnatamby – Engineering Officer  
DND Project Manager

\_\_\_\_\_  
Date

**Figure 1:**



**PF 50006755 Hangar 6 Fit-Up for Squadron Offices**

Building 606, 64 North Star Dr.

8 Wing, CFB Trenton